



# Mississippi College Online Catalog User Guide

Topics covered include the following:

- Catalog Home Page
- Searching the Catalog
- Browsing the Catalog
- Programs and Courses
- Colleges, Schools, and Departments
- My Personal Catalog
- Printer Friendly Pages
- Catalog Help

# Catalog Home Page



Search catalog.



Select any section of the catalog to browse for more information.



UNDERGRADUATE CATALOG 2012-2013

CATALOG SEARCH

Courses

Search Catalog

Whole Word/Phrase

Advanced Search

UNDERGRADUATE CATALOG 2012-2013

New Catalog Features:

- Search – The catalog is searchable by course, program, keyword, and more.
- My Personal Catalog – Allows you save your favorite pages, programs, and courses.
- Easy Printing – Print only the pages that matter to you. MC is going green!
- The MC catalog provides overall general, program, and course information. If you need dates and times for specific classes, click [here](#).

Catalog User Guide

My Personal Catalog

Catalog Home

Academic Calendar

About the University

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Student Life and Activities

Academic Information

Special Programs and Study Opportunities

Undergraduate Programs

Course Descriptions

College of Arts and Sciences

School of Business

School of Education

School of Nursing

Graduate School

School of Law

Board of Trustees, Mississippi College, 2012-2013

Personnel

Presidents of the University

History of Mississippi College

My Personal Catalog

Choose a catalog (Undergrad or Graduate).



Make a list of items that are important to you with *My Personal Catalog* tool.



Click here for a Catalog User Guide.



# Searching the Catalog



Catalog search tool (choose advanced for more options).

MISSISSIPPI COLLEGE  
A Christian University

ADMISSIONS  
ACADEMICS  
ABOUT MC  
OFFICES  
ATHLETICS  
STUDENT LIFE

Search

Quicklinks Give Contact Apply

MAIL CALENDAR BANNER MOODLE MC ONLINE

CATALOG SEARCH

Courses

Search Catalog

Whole Word/Phrase  
Advanced Search

UNDERGRADUATE CATALOG 2012-2013

UNDERGRADUATE CATALOG 2012-2013

Use this box to search the MC Web site, ***NOT*** the catalog.

This screen appears when you click on Advanced Search.

CATALOG SEARCH

Courses

Search Catalog

Whole Word/Phrase  
Advanced Search

Catalog Home  
Academic Calendar  
About the University  
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Financial Information

CATALOG SEARCH  
Add To Personal Catalog

Search Options

Choose search locations to narrow or expand your search.

Enter a keyword or phrase.

Find whole word or phrase only.

Search

Search Locations

Courses (Show prefix list.)  
 Programs  
 Divisions  
 Other Content

Choose search locations to narrow or expand your search to:

- Courses
- Programs
- Divisions (Colleges and Schools)
- Other Content (policies, services, etc.)

Check the  Find whole word or phrase only. box to search for an *exact match* for a keyword or phrase.

# Browsing the Catalog

Most pages feature links at the top of the page that will take you directly to the topic of your choice.



Name of the section/page (which is also seen on the left side navigation menu).

## CATALOG SEARCH

Courses  
Search Catalog  
 Whole Word/Phrase  
Advanced Search

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## ADMISSIONS

- General Policy
- Temporary Permit To Register
- Freshmen
- Early Admission
- Regular Admission
- Admission on Academic Probation

- Transfer
- Accelerated Degree Program
- International Student Admission
- Readmission
- Transfer Credit

## GENERAL POLICY

Admission decisions are made by the Dean of Enrollment Services based on a student's high school or college record, and ACT or SAT scores. Students whose academic preparation and background, per se, seem to indicate that they would profit from and contribute to the university community.

Mississippi College reserves the right to deny admission to any student whose continued enrollment without assigning a grade would be detrimental to the university.

Mississippi College does not discriminate on the basis of sex, race, creed, or national origin. Federal law expressly recognizes exemptions claimed by religious institutions. All inquiries and complaints should be directed to the Office of the President / Box 4001 / Clinton, MS 39058. Telephone: 601.925.3200.

All applicants must complete an application form online at [www.mc.edu](http://www.mc.edu). Completed applications should be returned to the Office of Enrollment Services by August 15 for the fall term, between September 15 and January 1 for the spring term, and two weeks prior to registration for each summer term. Early application is encouraged because decisions regarding admission are made on a rolling basis as applications are received.

Applicants must have documented evidence of having had the MMR within the last ten years or evidence of having had two immunizations if they were born on or after January 1, 1957. These must have been given after their first birthday.

Information furnished to Mississippi College must be true and accurate; the withholding of pertinent information or the furnishing of false information may result in denial of admission or in dismissal.

## TEMPORARY PERMIT TO REGISTER

Applicants who decide to attend Mississippi College that have met the required criteria but still have incomplete admission files will have the opportunity to register for classes under a

Watch for these icons:



Add to My Personal Catalog



Printer Friendly Page



Help



Scroll back to top

**Left side Navigation Menu:** Select any section of the catalog to browse for more information.

# Undergraduate Programs



The Undergraduate Programs link takes you to a list of all undergrad programs sorted by:

- College
- School
- Department,
- Degree



The screenshot shows the 'CATALOG SEARCH' interface with a search box and a 'COURSES' dropdown. Below the search area is a navigation menu with links like 'Catalog Home', 'Academic Calendar', and 'Undergraduate Programs'. The 'Undergraduate Programs' page is displayed, showing 'MISSISSIPPI COLLEGE' and 'Special Programs and Study Opportunities'. A list of programs is shown, including 'College of Arts and Sciences', 'School of Christian Studies and the Arts', 'Art', 'Bachelor of Arts', 'Bachelor of Science', and 'Bachelor of Science in Education'. Blue arrows point from the text on the right to these program links.

College

School

Department

Degree (B.A., B.S., etc.)

Click on a program link to see courses required for that degree. (See next page.)

# Undergraduate Programs, (cont.)



The Undergraduate Programs link takes you to a list of all undergrad programs sorted by:

- College
- School
- Department,
- Degree

## CATALOG SEARCH

Courses   Whole Word/Phrase

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UNDERGRADUATE CATALOG 2012-2013

## GRAPHIC DESIGN, B.A.



Return to: Undergraduate Programs

Note: A minor is not required since this major is interdisciplinary.

### A. UNIVERSITY CORE CURRICULUM FOR THE BACHELOR OF ARTS (55 HOURS) \*

\* The fine arts requirement will be met through required art history courses.

#### UNIVERSITY CORE - ENGLISH (12 HOURS)

- ENG 099 - Writing Proficiency Exam
- ENG 101 - English Composition
- ENG 102 - English Composition
- OR
- ENG 103 - Accelerated Composition
- And two of the following Literature classes
- ENG 211 - World Masterpieces
- ENG 212 - Survey of British Literature
- ENG 213 - Survey of American Literature

#### UNIVERSITY CORE - HISTORY (6 HOURS)

- HIS 101 - History of Western Civilization
- HIS 102 - History of Western Civilization
- OR
- HIS 103 - World Civilization I
- HIS 104 - World Civilization II
- OR
- HIS 211 - History of the United States
- HIS 212 - History of the United States

Name and type of degree

Courses required for degree. Most degrees include university core courses, major requirements, minor requirements (if applicable), and electives.

Click on a course link for a description of that course.



The Course Descriptions link takes you to a list of all courses offered sorted by

## CATALOG SEARCH

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Search Catalog    
 Whole Word/Phrase  
Advanced Search

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- Course Descriptions

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# Courses

UNDERGRADUATE CATALOG 2012-2013

## COURSE DESCRIPTIONS



### Course Filter

Filter this list of courses using course prefix, course code, keywords or any combination.

Prefix: Code: [e.g. "101"] Type Keyword or Phrase: [e.g. biology]

All prefixes...  All types...

Find whole word or phrase only.

### Accounting

- ACC 201 - Elementary Accounting
- ACC 202 - Elementary Accounting
- ACC 301 - Intermediate Accounting I
- ACC 302 - Intermediate Accounting II
- ACC 303 - Cost Accounting
- ACC 305 - Managerial Accounting

### ACC 401 - Advanced Accounting

[ Add to Personal Catalog ] [ Print Course ]

### ACC 401 - Advanced Accounting

Credits, 3 sem. hrs.

*Prerequisite(s): ACC 302 or ACC 301.*

Business combinations and consolidated financial statements.

- ACC 403 - Federal Tax Accounting I
- ACC 405 - Introduction to Auditing
- ACC 406 - Accounting Information Systems
- ACC 407 - Governmental Accounting

Narrow your search of courses by selecting a course prefix (i.e., ACC for Accounting), and/or a specific code (i.e., ACC 401 for Advanced Accounting). You can also search by keywords (i.e., biology).

Click on the course link to see the details of the course. You can add the course to your Personal Catalog or print the course.

# Courses, cont.



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Communication

- COM 102 - Communication Research
- COM 202 - Interpersonal Communication

[ Add to Personal Catalog ] [ Print Course ]

**COM 202 - Interpersonal Communication**  
Credits, 3 sem. hrs.

This course is designed to improve communication competencies in dyadic and small-group situations. Students will practice identifying and using both verbal and nonverbal channels and cues. The opportunities for enrichment, satisfaction, and productivity derived from optimum relationships will be discussed and explored.

[Click here for available sections of this course.](#)

To view available sections of a particular course, click on the link at the bottom of the course description.

Class Schedule Listing



Class Schedule Listing

**Sections Found**

**Interpersonal Communication - 10070 - COM 202 - A**

Associated Term: Fall 2012  
Registration Dates: Mar 30, 2012 to Aug 27, 2012  
Levels: Undergraduate  
Instructors: Janet M. Kucia (P)

Main Campus  
Lecture Schedule Type  
3.000 Credits  
[View Catalog Entry](#)

**Scheduled Meeting Times**

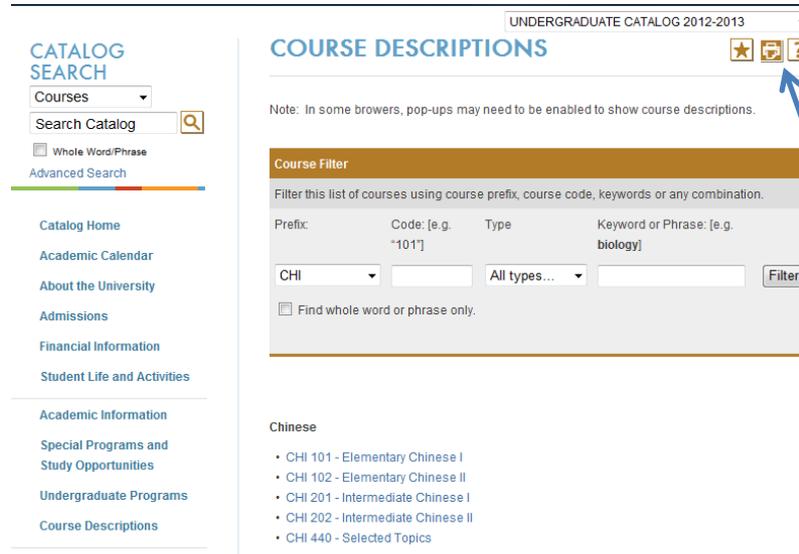
Type	Time	Days Where	Date Range	Schedule Type	Instructors
Class	10:00 am - 10:50 am	MWF	Aven Fine Arts Building 105 Aug 22, 2012 - Dec 12, 2012	Lecture	Janet M. Kucia (P)

[Return to Previous](#) [New Search](#)

RELEASE: 8.3.0.1

A new window will open with available sections retrieved from the class schedule in Banner Web. Sections retrieved will be for the term for which registration activity is open.

# Courses, cont.



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## CATALOG SEARCH

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Course Descriptions

## COURSE DESCRIPTIONS

Note: In some browsers, pop-ups may need to be enabled to show course descriptions.

**Course Filter**

Filter this list of courses using course prefix, course code, keywords or any combination.

Prefix:	Code: [e.g. "101"]	Type	Keyword or Phrase: [e.g. biology]
CHI		All types...	

Find whole word or phrase only.

Chinese

- CHI 101 - Elementary Chinese I
- CHI 102 - Elementary Chinese II
- CHI 201 - Intermediate Chinese I
- CHI 202 - Intermediate Chinese II
- CHI 440 - Selected Topics

To view course descriptions for a list of courses, filter for the courses of interest.

Then click on the Printer Friendly Page icon.

Mississippi College

UNDERGRADUATE CATALOG 2012-2013

## COURSE DESCRIPTIONS

Expand All Courses |  Print this Page

Note: In some browsers, pop-ups may need to be enabled to show course descriptions.

Chinese

- CHI 101 - Elementary Chinese I
- CHI 102 - Elementary Chinese II
- CHI 201 - Intermediate Chinese I
- CHI 202 - Intermediate Chinese II
- CHI 440 - Selected Topics

From the printer friendly page, click on Expand all courses.

A list of course descriptions will appear for easy printing.

# Colleges, Schools & Departments

From the left hand navigational menu, click on the link to a college or school for more information about related departments and degrees. The College of Arts and Sciences encompasses the Schools of Christian Studies and the Arts, Humanities and Social Sciences, and Science and Mathematics.

## CATALOG SEARCH

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UNDERGRADUATE CATALOG 2012-2013

## COLLEGE OF ARTS AND SCIENCES



### Mission and History

The College of Arts and Sciences consists of three schools: the School of Christian Studies and the Arts, the School of Humanities and Social Sciences, and the School of Science and Mathematics. They offer students a liberal arts education reflecting both academic excellence and Christian concern and commitment. Course offerings in the College of Arts and Sciences provide students with a broad general education as well as in-depth knowledge in particular majors. This combination is designed to equip students not only with career training, but also with an appreciation and understanding of cultural achievements and religious values and with the literacy skills necessary for lifelong learning. Each school provides students with a strong background for post-baccalaureate concentration in graduate school or professional studies.

The academic programs in the College of Arts and Sciences prepare students for such careers as those of pastor, director of religious education, minister of music, artist, journalist, chemist, biologist, physicist, mathematician, computer science specialist, social scientist, historian, social worker, teacher, writer, linguist, mass media specialist, interior designer, graphic designer, paralegal or law enforcement official. In addition, pre-professional training is provided for careers in medicine, dentistry, pharmacy, physical therapy, optometry, medical technology, nursing, law and veterinary medicine. The Department of Christian Studies and Philosophy also gives excellent preparation to many students who will attend our Southern Baptist seminaries.

### Objectives

In serving both the general and specific educational needs of students in the university, the College of Arts and Sciences is guided by three major objectives:

### Honors Program

The College of Arts and Sciences provides an Honors Program for students with a minimum ACT/SAT score established each year. Successful completion of the program allows a student to graduate "With Honors" or "With High Honors." The Honors Council is chaired by Dr. David G. Miller of the Department of English.

### School of Christian Studies and the Arts

Go to information for School of Christian Studies and the Arts.

### School of Humanities and Social Sciences

Go to information for School of Humanities and Social Sciences.

### School of Science and Mathematics

Go to information for School of Science and Mathematics.

# Colleges, Schools & Departments (cont.)



At the bottom of each school's page is a list of programs of study sorted by department and degree type. In this example, the School of Education encompasses three departments: Teacher Education and Leadership, Kinesiology, and Psychology and Counseling.

UNDERGRADUATE CATALOG 2012-2013

**CATALOG SEARCH**  
Courses  
Search Catalog  
 Whole Word/Phrase  
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My Personal Catalog

**SCHOOL OF EDUCATION**

**Dean**  
Don W. Locke, Dean  
Professor (1998)  
601.925.3250  
locke@mc.edu

**Teacher Education and Leadership**  
Go to information for this department.

**Programs**  
Bachelor of Science in Education  
• Elementary Education, B.S.Ed.

**Kinesiology**  
Go to information for this department.

**Programs**  
Bachelor of Science  
• Kinesiology, Exercise Science Track, B.S.  
• Kinesiology, Physical Education Track: K-12, B.S.  
• Kinesiology, Pre-Physical Therapy Track, B.S.  
• Kinesiology, Sports Management Track, B.S.  
• Kinesiology, Sports Ministry Track, B.S.  
• Kinesiology-General, B.S.

Endorsement  
• Driver Education Endorsement (12 Hours)

Minor  
• Coaching Minor (19 Hours)  
• Health Minor  
• Kinesiology Minor

**Psychology and Counseling**  
Go to information for this department.

**Programs**  
Bachelor of Arts  
• Psychology, B.A.

Under each department heading is a link to more information about that department as well as links to degrees offered by that department. Clicking on a program link takes you to the detailed program of study (as shown in previous pages of this user guide).

# My Personal Catalog

The *My Personal Catalog* tool helps you retain a list of courses, programs, pages, and saved searches that you find interesting or useful and wish to save for future reference.

Your Personal Catalog account is accessible from any computer with a connection to the internet.

UNDERGRADUATE CATALOG 2012-2013

## CATALOG SEARCH

Courses

Search Catalog

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Advanced Search

### MY PERSONAL CATALOG

You can save your Personal Catalog to retrieve during a later visit by creating a simple login account. If you do not create a login account, everything in your Personal Catalog will be discarded when you close your browser. To save your Personal Catalog, simply provide an e-mail address and password below, and you may then retrieve your Personal Catalog whenever you like.

You must complete **\* required** fields

**\* E-mail Address:**  **\* Password:**  **\* Confirm Password:**

Please have an admissions advisor contact me.

First Name  Last Name

Message (241 words)

remaining)

Creating a *My Personal Catalog* account only requires an email account a few minutes of your time. If desired, you can request for an admissions counselor to contact you regarding specific information of interest to you.

# My Personal Catalog (cont.)

REMEMBER:

Clicking the  icon on any item will add the item to your *My Personal Catalog* page.

Mississippi College

## MY PERSONAL CATALOG

To remove items from your Personal Catalog, check boxes next to the item to remove and click the **Remove** button.

**The following courses have been added to your Personal Catalog:**

Course Name	Remove
ACC 301 - Intermediate Accounting I [UNDERGRADUATE CATALOG 2012-2013]	<input type="checkbox"/>
ART 371 - Interior Design III [UNDERGRADUATE CATALOG 2012-2013]	<input type="checkbox"/>
CHE 124 - Integrated Chemical Principles [UNDERGRADUATE CATALOG 2012-2013]	<input type="checkbox"/>
SOC 205 - Sociology: An Introduction in Global Context [UNDERGRADUATE CATALOG 2012-2013]	<input type="checkbox"/>

**The following programs have been added to your Personal Catalog:**

Program Name	Remove
Communication, Generalist Concentration, B.A. [UNDERGRADUATE CATALOG 2012-2013]	<input type="checkbox"/>
Computer Science, B.A. [UNDERGRADUATE CATALOG 2012-2013]	<input type="checkbox"/>
English, Writing Concentration, B.A. [UNDERGRADUATE CATALOG 2012-2013]	<input type="checkbox"/>
Graphic Design, B.A. [UNDERGRADUATE CATALOG 2012-2013]	<input type="checkbox"/>

**The following navigation links have been added to your Personal Catalog:**

Navigation Link Name	Remove
Academic Calendar [UNDERGRADUATE CATALOG 2012-2013]	<input type="checkbox"/>

**The following divisions have been added to your Personal Catalog:**

Division Name	Remove
Music [UNDERGRADUATE CATALOG 2012-2013]	<input type="checkbox"/>

**The following saved searches have been added to your personal catalog:**

These are courses the user has saved to her *My Personal Catalog*.

These are programs the user has saved to her *My Personal Catalog*.

These are navigational links and departments the user has saved to her *My Personal Catalog*.

Check the box beside an item and click "Remove" to delete an item from the *My Personal Catalog* page.

# Printer Friendly Pages



Mississippi College

UNDERGRADUATE CATALOG 2012-2013

## ACADEMIC CALENDAR

 Print this Page

### ONE HUNDRED EIGHTY-SEVENTH SESSION 2012-2013

#### Fall Semester 2012

August 2, Saturday	Accelerated Degree Program Orientation/Advising for All Campuses in Clinton
August 18, Saturday	Residence halls open for new freshmen and transfers
August 19, Sunday, 2:00 p.m.	Residence halls open for returning students
August 20, Monday	Orientation / Registration for new undergraduate students; Registration of night students (4-6 pm)
August 20, Monday	NIGHT CLASSES AND 3-5 CR HR DAY CLASSES SCHEDULED ONCE A WEEK MEET
August 21, Tuesday	Registration of night students (4-6 pm) and students who have not registered; SCIENCE LABS MEET
August 21, Tuesday	NIGHT CLASSES AND 3-5 CR HR DAY CLASSES SCHEDULED ONCE A WEEK MEET
August 22, Wednesday	DAY CLASSES BEGIN
August 27, Monday, 5:00 p.m.	LAST DAY TO ENROLL OR ADD A TRADITIONAL CLASS
August 27, Monday, 5:00 p.m.	Last Day to Enroll or Add an ADP Session I Class
August 27, Monday, 5:00 p.m.	Last Day to DROP an ADP Session I Class with 100% TUITION ONLY Refund
August 29, Wednesday	Graduate Deadline to make Application for December 2012 Graduation
August 30, Thursday	LAST DAY TO DROP A TRADITIONAL CLASS WITH 100% TUITION ONLY REFUND
August 31, Friday	Priority Application Deadline for Fall 2012 Graduation

By clicking the  *Printer Friendly Page* icon in the top right of any page, you are taken to a print-friendly page of that content (example of the print-friendly Academic Calendar page shown here).

You can then click “Print this Page” at the top right to print the content contained on that particular page.

# Catalog Help

This document contains help on the following topics:

1. [Selecting a Different Catalog](#)
2. [Searching the Catalog](#)
  1. [Search Options](#)
3. [Browsing the Catalog](#)
  1. [Printing Pages of the Catalog](#)
4. [Using the Personal Catalog Feature](#)
  1. [Create a Personal Catalog Account](#)
  2. [Login and Logout of Personal Catalog Feature](#)
  3. [Edit Your Personal Catalog Profile](#)

For additional help, please contact Support.

By clicking the  *Help* icon in the top right of any page, you are taken to a detailed description of help topics shown here.

## 1. SELECTING A DIFFERENT CATALOG

[BACK TO TOP](#)

There may be more than one catalog available in the Mississippi College system at a time. You may easily select a different catalog to browse at any time.

To select a new catalog, simply make your choice from the drop down list at the top right of the page and click the GO button.

Some catalogs in the drop down list may have [Archived Catalog] after them. Generally, these are older catalogs that are no longer up to date but are still available for browsing.

You may add information from any of the available catalogs to your own personal Personal Catalog. See below to learn more about [Using the Personal Catalog Feature](#).

## 2. SEARCHING THE CATALOG

[BACK TO TOP](#)

The Catalog Search (shown at the top of the navigation) allows quick retrieval of catalog data that matches your interests.

To use the Catalog Search, simply enter a search keyword or phrase and click the GO button. The search will attempt to find any matching data in the catalog including courses, programs, schools/colleges and departments or other data.

Still have questions? For help with the Undergraduate Catalog, email [registrar@mc.edu](mailto:registrar@mc.edu). For help with the Graduate Catalog, email [Lewis09@mc.edu](mailto:Lewis09@mc.edu).